



# Christchurch Chamber of Trade and Commerce

78 Pauntley Road, Mundeford,  
Christchurch, Dorset,  
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## 2012 ANNUAL GENERAL MEETING

Monday 5th March 2012

20.00

Priory House

### AGENDA

1. **Welcome and Apologies**
2. **Confirmation of Minutes** of the Annual General Meeting held in March 2011  
Copies of the 2011 AGM Minutes can be downloaded from the website at  
<http://www.christchurchbusiness.co.uk> (Click on MEETINGS icon)  
***Resolution 1 – Acceptance of above Minutes***
3. **Matters Arising**
4. **Treasurers Report - Annual Accounts** for the year ended 31st December 2011  
***Resolution 2 – Acceptance of the Annual Accounts***
5. **Executive (Management) Committee** of the Company for 2012/13:  
***Resolution 3 – Confirmation of Executive Committee***
6. **President's Annual Report**
7. **Any Other Business and Questions from Members**

T W Atkinson, Company Secretary

# Christchurch Chamber of Trade and Commerce Limited

## MINUTES

of the 81<sup>st</sup> Annual General Meeting held at Priory House  
on Monday, March 7<sup>th</sup> 2011

Present:

Executive Committee:

Mr J A Hoare	President in the Chair
Mr R Atkins	
Mr A Mathews	
Mrs J Ratcliffe	
Mr J Shepherd	
Mr P Thorne	
Mr P Watson-Lee	
Mrs V Young	

Committee support:

Mr T Atkinson	General Secretary
Mrs J Atkinson	Minutes Secretary

Members and guests:

Mr S Bowden	Williams Thompson
Mr A Shambrook	Halcyon Associates
Mr P Martin	Onyx LLP
Ms S Atkinson	South Coast Marine
Mr M Vincent	South Coast Marine

Apologies:

Mrs M Reader  
Mr R Reader

### 1. Introduction

Mr Hoare welcomed members and guests to the 81<sup>st</sup> Annual General Meeting of Christchurch Chamber of Trade and Commerce.

### 2. Minutes of the Annual General Meeting held on March 8, 2010

**Resolution 1** - The minutes of the 2010 Annual General Meeting were accepted.

### 3. Treasurer's Report – Annual Accounts for the year ended 31<sup>st</sup> December 2010

Mr Atkinson reported that total income for the year was £5205, as against £8,049 in 2009. Subscriptions were down by 5%, and the subscription from corporate sponsor BAE Systems had not been received, despite them generating a purchase order.

Expenditure of £7457 included the printing of the Chamber's Business Guide book, which had intended to attract advertising to cover its costs but only generated £700 against the cost of £1600. Mr Atkinson advised that a large print run for future editions would not be affordable without advertising revenue.

Business costs had risen by almost £500, including Public Liability Insurance, and internet costs of £180. After a run of surpluses in recent years, there had been a deficit of £2252. Net assets now stood at £4848. The Chamber needed to encourage a more businesses to become members to provide the flexibility to fund future projects.

**Resolution 2** – the 2010 Annual Accounts were accepted (proposed Mrs Young, seconded Mr Mathews).

### 4. Executive (Management) Committee of the Company for 2011/12

Mr Atkinson explained that Mr Hoare, now entering his third year as President, intended to hand over to a successor during the year – Mr Watson-Lee was willing to undertake the role when required, with Mrs Ratcliffe as Vice President.

**Resolution 3** – The following were duly elected to the Executive Committee for 2011/12:

President: Mr J A Hoare  
Vice President Mrs J Ratcliffe

Members: Mr P Watson-Lee  
Mr R Atkins  
Mr A Mathews  
Mr J Sheppard  
Mr P Thorne  
Mrs V Young  
Mrs C Dennett  
Mrs N Sale  
Mr C Parry  
Mr S Bowden

**Resolution 4** – The meeting also agreed to enlist the services of:

- Mr S Bowden of Williams Thompson as Honorary Solicitor
- Filer Knapper Chartered Accountants as Reporting Accountant (Auditors).

### 5. President's Annual Report for 2010

Mr Hoare commented that the delay to the Underpass redevelopment was still a source of frustration – the funding was held by the Borough Council and the work had gone out to tender, so there was hope the work may be completed by Easter.

Membership stood at 114 businesses (down from the 150 some years ago), which Mr Hoare thought reasonable but he would prefer to see it rise rather than fall further.

The 80<sup>th</sup> Anniversary event at the Captains Club, organised by Mrs Sale, had been well received, although only ten businesses had been represented. Breakfast meetings may be a way of engaging more businesses in Chamber activities, Mr Hoare observed.

The Christmas Shop Window Competition, in its second revitalised year with good prizes and free tickets to the dinner dance, had been well supported, and the quality of the window displays had been vastly improved, particularly in Highcliffe.

Changes to the Council structure, with East Dorset and Christchurch working together, would result in closer working arrangements, even merging, and it may be necessary to liaise with Wimborne and Ferndown Chambers in order to make joint representations. One example of an area where it would be good to work together was car parking. Mr Hoare reasoned that although the Chamber had succeeded in getting the Council to improve signage, with car parks now well sign-posted, it was never going to win on car park charges. Encouraging shoppers to stay longer, instead of rushing back to their cars, was difficult – discount vouchers do not work well, and shoppers did not expect to pay to park to do their supermarket shopping. Pay-on-exit schemes would be preferable, and the Chamber needed to press for this.

Shoplink was continuing, the Bargates sign was successful and the Chamber needed to monitor the Council's plans to ensure budget cuts did not affect the Christmas lights. It was also necessary to press for better consultation with Dorset County Council on road closures.

Planning applications in the pipeline included Morrisons and Asda – developers were suggesting that these would be good for the town, an assertion that Mr Hoare questioned.

Mr Hoare thanked Mrs Young for all her tireless efforts, Mrs Sale for the dinner dance, Mr Thorne for working with the Airport, Mr Atkins on planning, and Mr Atkinson for his support to the committee.

Mr Hoare concluded that he would continue in office for part of the year, allowing Mr Watson-Lee to become more familiar with Chamber operations.

## **6. Matters Arising**

In consideration of the proposed supermarket development at Meteor Park, Mr Thorne (a President some 25 years previous) commented that he had seen dire predictions then about out-of-town shopping, most of which had come true. It was important to secure the viability of the shops left in the town centre. Mr Hoare responded that the site currently being considered had been restricted in the past to bulky items only and if that were relaxed, the town centre would face even greater competition. Further threats would come from development at Stony Lane, Somerford Road or Barrack Road. Lidl were due to open in August; their discount lines could divert trade from the High Street. Mr Mathews hoped all Chamber members would support the Chamber's opposition to the supermarket proposal.

## **7. Next meeting:**

The 82<sup>nd</sup> AGM will be held on Monday 5<sup>th</sup> March 2012

The meeting ended at 9.45 p.m.

JA

10/02/2012

# Christchurch Chamber of Trade and Commerce

## Nominations for the Chamber Executive Committee for 2012/13 (as at 9<sup>th</sup> February 2012)

### **President:**

Mr P Watson-Lee (continuing)

### **Vice President:**

Mrs J Ratcliffe (continuing)

### **Members:**

Mr J A Hoare (continuing) (Past President)

Mrs V Young (continuing)

Mrs C Dennett (continuing)

Mr P Thorne (continuing)

Mr A Mathews (continuing)

Mr J Sheppard (continuing)

Mr R Atkins (continuing)

Mr K Wearn (continuing)

Mr S Bowden (continuing)

Mr S King (continuing)

Mr D Badley

Ms R Darby-Jenkins

Ms L Cook

Mr Darren Hayward

Ms Louise Murray



Christchurch Chamber  
of  
Trade and Commerce Limited

**COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**31 DECEMBER 2011**

Christchurch Chamber of Trade and Commerce Limited is a not-for-profit company.

Registered in England No. 5687049

Registered Office 10 Bridge St, Christchurch, BH23 1EF

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**CHRISTCHURCH CHAMBER OF TRADE AND COMMERCE LIMITED**

**COMPANY LIMITED BY GUARANTEE**

**COMPANY INFORMATION**

The Board of Directors:	R Atkins Esq A Mathews Esq J Sheppard Esq P Thorne Esq V Young
Company secretary:	T Atkinson Esq
Registered office	10 Bridge Street Christchurch Dorset BH23 1EF
Executive Committee:	J A Hoare Esq V Young J Ratcliffe N Sale C Dennett J Sheppard Esq P Thorne Esq A Mathews Esq R Atkins Esq C Parry Esq
Accountants	FK LLP Chartered Accountants 10 Bridge Street Christchurch Dorset BH23 1EF

**CHRISTCHURCH CHAMBER OF TRADE AND COMMERCE LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**BALANCE SHEET**  
**31 DECEMBER 2011**

	2011	
	£	£
<b>CURRENT ASSETS</b>		
Cash at bank	3544	
Cash in hand	229	
<b>NET CURRENT ASSETS</b>		<b>3774</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>3774</b>
<b>RESERVES</b>		
General income and expenditure account		3774
<b>MEMBERS FUNDS</b>		<b>3774</b>

**CHRISTCHURCH CHAMBER OF TRADE AND COMMERCE LIMITED**  
**COMPANY LIMITED BY GUARANTEE**  
**DETAILED INCOME AND EXPENDITURE ACCOUNT**  
**YEAR ENDED 31 DECEMBER 2011**

	2011		2010	
	£	£	£	£
<b>TURNOVER</b>				
Ordinary Subscriptions	3605		3570	
Corporate Subscriptions	1500		500	
Project Income	220		440	
Donations/Other funding	4080		695	
<b>TOTAL INCOME</b>		<b>9405</b>		<b>5205</b>
<b>OVERHEADS</b>				
Commercial printing / printing supplies	887		2216	
Administration / Secretarial Services	2835		2242	
Projects	1291		1656	
Social events	4113		0	
Accommodation / Room Hire	187		160	
Business / company costs	648		663	
Misc / Sundry expenses	682		519	
		<b>10643</b>		<b>7457</b>
LIABILITIES CARRIED OVER			153	153
<b>TOTAL EXPENDITURE</b>		<b>10643</b>		<b>7610</b>
<b>OPERATING (DEFICIT)/SURPLUS</b>		<b>(1237)</b>		<b>(2252)</b>
Bank interest receivable		3		3
<b>(DEFICIT)/SURPLUS ON ORDINARY ACTIVITIES</b>		<b>(1234)</b>		<b>(2249)</b>

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